



WEST OXFORDSHIRE  
DISTRICT COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME  
1 NOVEMBER 2024 – 28 FEBRUARY 2025

**Overview and Scrutiny Committee**

The Council currently operates the Strong Leader and Executive form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Executive decisions and any other matters relevant to the district and its people, making recommendations to the Council, Executive or any other Committee or Sub-Committee of the Council. Overview and Scrutiny has an important role in holding the Executive to account and in contributing to policy development.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Executive reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically requested by the Overview and Scrutiny Committee. In setting and reviewing its work plan, the Committee will be mindful of the constraints of the organisation and may prioritise based on the following considerations (TOPIC criteria):

**Timeliness:** Is it timely to consider this issue?

**Organisational priority:** Is it a Council priority?

**Public Interest:** Is it of significant public interest?

**Influence:** Can Scrutiny have meaningful influence?

**Cost:** Does it involve a high level of expenditure, income or savings?

**Call in**

The Overview and Scrutiny Committee will consider any “call-in” of an executive decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Executive, an Executive Member or the Council should reconsider the decision.

Item	Executive Member	Lead Officer
<b>Wednesday, 6 November 2024</b>		
West Oxfordshire Local Plan 2041 Update	Executive Member for Planning - Cllr Hugo Ashton	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
Infrastructure Funding Statement 2023/24	Executive Member for Planning - Cllr Hugo Ashton	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
Westhive Criteria	Executive Member for Finance - Cllr Alaric Smith	Heather McCulloch, Community Wellbeing Manager heather.mcculloch@publicagroup.uk
Financial Performance Report 2024-25 Quarter Two	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
<b>Wednesday, 4 December 2024</b>		
Emergency Accommodation	Executive Member for Housing and Social Care - Cllr Geoff Saul	Michael David, Housing Delivery Programme Manager michael.david@westoxon.gov.uk
Affordable Housing Delivery Update	Executive Member for Housing and Social Care - Cllr Geoff Saul	Michael David, Housing Delivery Programme Manager michael.david@westoxon.gov.uk
Knights Court Business Case	Executive Member for Housing and Social Care - Cllr Geoff Saul	Business Manager Assets & Council Priorities - Andrew Turner
Annual Monitoring Report	Executive Member for Planning - Cllr Hugo Ashton	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk

Service Performance Report 2024-25 Quarter Two	Leader of the Council - Cllr Andy Graham	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
<b>Wednesday, 8 January 2025</b>		
Supporting market town and village centres	Deputy Leader of the Council and Executive Member for Economic Development - Cllr Duncan Enright	Sam Stronach, Economic Development Manager Sam.Stronach@westoxon.gov.uk
Environmental Services Review and Ubico Contract	Executive Member for Environment - Cllr Lidia Arciszewska	Bill Oddy, Assistant Director for Commercial Development Bill.Oddy@publicagroup.uk
<b>Wednesday, 5 February 2025</b>		
Budget 2025 – 2026	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
<b>Wednesday, 5 March 2025</b>		
Community Grants	Executive Member for Stronger, Healthy Communities - Cllr Rachel Crouch	Heather McCulloch, Community Wellbeing Manager heather.mcculloch@publicagroup.uk
Community Safety Partnership	Executive Member for Stronger, Healthy Communities - Cllr Rachel Crouch	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
The Nature Recovery Plan	Executive Member for Climate Action and Nature Recovery - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk

Climate Change Strategy	Executive Member for Climate Action and Nature Recovery - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
West Oxfordshire Local Plan 2041 – Preferred Options Consultation	Executive Member for Planning - Cllr Hugo Ashton	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
Service Performance Report 2024-25 Quarter Three	Leader of the Council - Cllr Andy Graham	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Financial Performance Report 2024-25 Quarter Three	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
<b>Wednesday, 16 April 2025 - no items currently scheduled</b>		